

# NOTICE OF REQUEST FOR ARCHITECTURAL AND ENGINEERING SERVICES

The Wirt County Commission wishes to obtain architectural and engineering services for the following project.

## **E911 Radio Communications System Improvements**

Architectural and engineering services required may include any or all of the following services: site assessments, surveying with certifications, environmental assessments, local/state/federal permitting and regulatory approvals including but not limited to NEPA, NHPA, ESA, FAA, WTB; geotechnical (core drilling, resistivity, foundation recommendation report), right-of-way and easement assistance, preliminary design assistance with funding applications, final design, bidding, services during construction, periodic construction inspection, preparation of final construction drawings and any general services required to complete the project.

Procurement of these services shall be in conformity with the applicable laws and regulations of the State of West Virginia and any applicable federal agencies. The contract is to be awarded on a lump sum basis. All consultants interested in being considered for this project must submit an expression of interest detailing qualifications, technical expertise, management and staffing capabilities, familiarity with local conditions and related prior experience. The goal of the competitive procurement process is to objectively select the firm who will provide the highest quality of service at a realistic fee. Accordingly, technical qualifications and related prior experience will be weighed heavily. Selected respondents may be interviewed.

Please submit **6 copies** of all requested information to **Marolyn Baldrige, County Clerk, P.O. Box 53, 19 Washington Street, Elizabeth, WV 26143** by **3pm on Tuesday, December 30<sup>th</sup>, 2025**. Questions regarding this request for proposals may be directed to **Marolyn Baldrige** at (304) 275-4271.

Attention is directed to the fact that the proposed project may be undertaken through federal and/or state agencies and that all work will be performed in accordance with the regulations issued by these agencies and the State of West Virginia pertaining hereto.

The selected firm will be required to comply with Title VI of the Civil Rights Act of 1964, Executive Order 11246 Conflict of Interest Statement and Access to Records provisions. Alternative Federal and State funding requirements may also apply.

The Wirt County Commission afford full opportunity for minority and women owned business enterprises to submit a show of interest in response to the invitation and will not discriminate against any firm or individual on the grounds of race, creed, color, sex, age, handicap status or national origin in the contract award.

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